

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

APPLICATION FORM FOR AVAILABLE C.U.P.E. POSTINGS

Please Print - The entire form must be filled out except for the "Seniority" section

Please accept this as my application for the posting shown below (in accordance with Articles 10.04 or 10.05 of the C.U.P.E. Collective Agreement - on reverse of application form).

NAME

FIRST

LAST

PERMANENT POSITION

TITLE

LOCATION

CURRENT ASSIGNMENT (if different from above)

TITLE

LOCATION

TELEPHONE

HOME

WORK

POSTING APPLIED FOR

TITLE

POSTING NO.

LOCATION

CLOSING DATE

APPLICANT'S BACKGROUND

1. SENIORITY (to be completed by the Human Resources Department)

2. KNOWLEDGE, EFFICIENCY AND ABILITY TO DO THE WORK OF THE JOB

3. PHYSICAL FITNESS

PLEASE NOTE THAT ADDITIONAL DETAILS OR A RESUME MAY BE ATTACHED

EMPLOYEE CERTIFICATION

EMPLOYEE SIGNATURE

DATE

HUMAN RESOURCES COPY TO HUMAN RESOURCES DEPT.

HUMAN RESOURCES CONFIRMATION COPY TO HUMAN RESOURCES DEPT.

EMPLOYEE COPY TO BE KEPT BY EMPLOYEE

HUMAN RESOURCES COPY

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ARTICLE 10: SENIORITY

POSTING AND FILLING OF VACANCIES

10.04 a) In promotions and demotions the following factors shall be considered:

- i) Seniority
- ii) Knowledge, efficiency and ability to do the work of the job
- iii) Physical fitness

and when factors (ii) and (iii) are relatively equal, factor (i) shall govern.

b) In transfers (a lateral move within the same classification) the following factors shall be considered:

- i) Seniority
- ii) Knowledge, efficiency and ability to do the job
- iii) Physical fitness

and when factors (ii) and (iii) are such that the most senior employee is capable of performing the core functions of the work available, they shall be placed in the job and have one (1) day's training in technical skills. A four (4) day orientation period follows and 10.05 (f) shall become effective at the conclusion of the orientation period.

NOTE: If you have any questions or do not receive your Human Resources Confirmation Copy, please call the Human Resources department at 735-0240 ext. 297.

PLEASE RETURN TO HUMAN RESOURCES
AS SOON AS POSSIBLE