



MINUTES OF THE BOARD MEETING

TUESDAY, JANUARY 28, 2014

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, January 28, 2014, at 7:00 p.m. in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:02 p.m. by Vice-Chair Burkholder, who Chaired the January 28, 2014 Board for Chair Burtnik who joined the Board Meeting electronically. Trustee Nieuwesteeg acted as Vice-Chair for the Board Meeting.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O’Leary

2. Roll Call

Moved by Trustee Nieuwesteeg
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board excuse Trustee Charbonneau and Trustee Fera from attending the Board Meeting of January 28, 2014.

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik		✓		
Maurice Charbonneau				✓
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O’Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Dallas McMahan	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Vice-Chair Burkholder noted an addition to the Board Meeting Agenda from the Policy Committee Meeting January 28, 2014 to add - C2.4 Attendance Support Program Policy (201.16).

Moved by Trustee Sicoli

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the amended Agenda of the Board Meeting of January 28, 2014.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Chair Burtnik with Item C7.2 of the Public Agenda January 28, 2014. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

Trustee Burkholder noted that a disclosure of interest is no longer a conflict with her as per Item C5 & C11 Appendix B of the Public Agenda from the Committee of the Whole meeting on January 14, 2014.

5. Approval of Minutes of the Board Meeting of December 17, 2013

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 17, 2013, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Nil

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - St. Augustine Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Mary Kay Kalagian, Principal of St. Augustine Catholic Elementary School.

Principal Kalagian, with the assistance of students and staff showcased St. Augustine Catholic Elementary as part of the School Excellence Program.

Trustee O’Leary extended appreciation and congratulations to Principal Kalagian and the students, for the excellent insight into St. Augustine Catholic Elementary School.

On behalf of the Board Vice-Chair Burkholder thanked Principal Kalagian, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of January 14, 2014 and Consideration of Recommendations

Moved by Trustee O’Leary
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of January 14, 2014 as presented.

CARRIED

The following recommendations were presented for the Board’s consideration from the Committee of the Whole Meeting of January 14, 2014.

2.1 Award of Construction Contract for Early Learning Kindergarten Program (ELKP)-Year 5

Moved by Trustee Sicoli
Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve The Award of Construction Contracts for Early Learning Kindergarten Program (ELKP) – Year 5 as presented to:

SCHOOL NAME	RECOMMENDED CONTRACTOR	TOTAL PROJECT COST
Canadian Martyrs	King Contractors	\$993,684
Loretto Catholic	Brouwer Construction	\$801,615
St. John Bosco	Stolk Construction	\$601,858

for a total three project cost of \$2,397,157.as presented.

CARRIED

2.2 Award of Construction Contract for St. James Catholic Elementary School Addition

Prior to the vote, Vice-Chair Burkholder asked Controller of Facilities Services Whitwell to review the amendments to the report as requested by Chair Burtnik at the January 14, 2014 Committee of the Whole Meeting.

Moved by Trustee Burtnik
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve The Award of Construction Contract For St. James Catholic Elementary School Addition/Renovations to Charter Building Company with a total project cost of \$2,721,042.

CARRIED

2.3 Award of Construction Contract for Our Lady of Mount Carmel Catholic Elementary School

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Award of Construction Contract for Our Lady of Mount Carmel Catholic Elementary School Renovations to Bromac Construction Inc. with a total project cost of \$2,423,405.

CARRIED

2.4 Attendance Support Program Policy (201.16)

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Attendance Support Program Policy (201.16), as presented

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of December 4, 2013

Moved by Trustee O'Leary

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 4, 2013 as presented for information.

CARRIED

4. Approved Minutes of Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 14, 2013

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 14, 2013 as presented for information.

CARRIED

5. Niagara Catholic International Cooperative Education Program Dominica (NCICE) 2013

Mark Lefebvre, Superintendent of Education, introduced the Niagara Catholic International Cooperative Education Program Dominica (NCICE) 2013 which is in alignment with the Board's Vision 2020 Strategic Plan and the System Priority 2013-2014.

Jason Benoit teacher at Lakeshore Catholic High School and five (5) students; Emily Burkholder, Milana D'Intino, Haley Lambourne, Alex Salway and Taya Sorge, that shared their personal experiences.

Vice-Chair Burkholder and Director Crocco presented the students with Niagara Catholic's Excellence in Academic specially minted pins.

Director Crocco reminded the Board and guests that Niagara Catholic District School Board is the only School Board in Ontario that offers an International Cooperative Education Program

with a focus on social justice. Students and Staff were congratulated for their role in helping the community and people in Dominica.

6. Niagara Catholic System Priorities Mid-Year Progress Review 2013-2014

On behalf of Senior Administrative Council, Director Crocco presented the Niagara Catholic System Priorities Mid-Year Progress Review 2013-2014 report. The Niagara Catholic Strategic Directions Priority Indicators 2013-2014 are designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priority indicators which provide the specific framework to measure the achievement of each direction and strategy within our multi-year strategic plan.

Director Crocco highlighted specific points outlined in the Mid-Year Progress Review booklet with regard to the focus and achievement of the system priorities as well as updated targeted progress or completion of the System Priority Indicators for 2013-2014.

Senior Administrative Council, administrators and Board staff will collate, analyze and review all data gathered for the 2013-2014 school year and present a final report to the Board and to all stakeholders at the September 2014 Board Meeting.

On behalf of the Board, Vice-Chair Burkholder congratulated and thanked Director Crocco and Senior Administrative Council for the thoroughness of the report the conscience manner it was presented.

7. Financial Reports

7.1 Monthly Banking Transactions for the months of November and December 2013

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the months of November and December 2013, as presented for information.

CARRIED

7.2 Statement of Revenue & Expenditures as at December 31, 2013

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at December 31, 2013 as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Director Crocco presented the following correspondence for Trustees' information;

1.1 Office of the Bishop – December 13, 2013

1.2 Centre where Adolescents Learn to Love and Serve – December 15, 2013

1.3 Canadian Catholic School Trustees' Association – December 4, 2013

2. Report on Trustee Conferences Attended

2.1 OCSTA Faith in Our Future Video

Vice-Chair Burkholder and Trustee O'Leary provided a brief summary of the OCSTA Professional Development Session they attended on January 16, 17, & 18 2014. Vice-Chair Burkholder showcased the certificates Notre Dame College School and Blessed Trinity Catholic Secondary School received for their Faith In Our Future Video Contest with an honourable mention for Lakeshore Catholic High School.

Additional information on the Conflict of Interest Module will be shared at the February Committee of Whole Meeting.

3. General Discussion to Plan for Future Action

Director Crocco reported that the Attendance Review Committee (ARC) for St. Christopher Elementary School and St. Theresa Elementary School will be holding its final public meeting on Thursday, January 30, 2014 at 7:00 p.m. at Denis Morris Catholic High School. The final Committee Meeting will commence immediately after the public meeting with a report to the Director of Education in the next month.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – January 14, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – January 14, 2014 issue for Trustees' information.

4.2 Calendar of Events – February 2014

Director Crocco presented the Calendar of Events – February 2014 for Trustees' information

4.3 Early Learning Kindergarten Program Registration – February 4, 2014

Director Crocco highlighted the Early Learning Kindergarten Program Open House and Registration – February 4, 2014 - 9:00 a.m. to 7:00 p.m.

4.4 Board Committee Membership 2014

Director Crocco presented the finalized Board Committee Membership 2014.

5. Open Question Period

None Received.

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:34 p.m. and reconvened at 8:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 17, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Sicoli
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of December 17, 2013, as presented.

CARRIED (Item F1)

Moved by Trustee O'Leary
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of January 14, 2014, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of December 17, 2013, as presented.

CARRIED (Item F4)

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of January 14, 2014, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

None

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the January 28, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:50 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **January 28, 2014**.

Approved on **February 25, 2013**.

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer