



## MINUTES OF THE BOARD MEETING

**TUESDAY, MARCH 18, 2014**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, March 18, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chair Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau

2. Roll Call

Moved by Trustee Sicoli  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board excuse Student Trustee McMahon from attending the Board Meeting of March 18, 2014.

**CARRIED**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Dallas McMahon				✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Sicoli  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of March 18, 2014, as presented.

**CARRIED**

4. **Declaration of Conflict of Interest**

Chair Burtnik disclosed a direct pecuniary interest with Item C4.1, Monthly Banking Transaction of the Public Agenda, because there were cheques issued to her family business. Chair Burtnik did not take part in the consideration or discussion of, or vote on any question with relation to that item.

5. **Approval of Minutes of the Board Meeting of February 25, 2014**

Moved by Trustee Charbonneau  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 25, 2014, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

Nil

**C. COMMITTEE AND STAFF REPORTS**

1. **School Excellence Program – Holy Name Catholic Elementary School**

John Crocco, Director of Education, informed the Board that the School Excellence Program by Holy Name Catholic Elementary School will be rescheduled.

2. **Unapproved Minutes of the Committee of the Whole Meeting of March 4, 2014 and Consideration of Recommendations**

Moved by Trustee Sicoli  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of March 4, 2014, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of March 4, 2014.

**2.1 Approval of Policies**

**2.1.1 Advertising Expenditures Policy (600.5)**

Moved by Vice-Chair Burkholder  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Advertising Expenditures Policy (600.5), as presented.

**CARRIED**

**2.1.2 Ontario Student Record Policy (301.7)**

Moved by Vice-Chair Burkholder  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Ontario Student Record Policy (301.7), as presented.

**CARRIED**

**2.2 Enrolment Register**

Moved by Trustee O'Leary  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve that an Enrolment Register Policy not be developed at this time, and that subject to Board approval of this recommendation, staff be directed to issue a Senior Administrative Council system memorandum outlining the responsibilities of Principals in monitoring and confirming the accuracy of enrolment registers.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee Meeting of January 8, 2014**

Moved by Trustee Charbonneau  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 8, 2014, as presented for information.

**CARRIED**

The following recommendation was presented for the Board's consideration from the Special Education Advisory Committee Meeting of January 8, 2014.

**3.1 Letter to Ministry of Education – March 18, 2014**

Moved by Trustee Fera  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the attached letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education.

**CARRIED**

**4. Financial Reports**

Vice-Chair Burkholder chaired the Board Meeting for this item; Chair Burtnik did not take part in the consideration or discussion of, or vote on any question with relation to this item.

**4.1 Monthly Banking Transactions**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of February 2014, as presented for information.

**CARRIED**

**4.2 Statement of Revenue & Expenditures**

Moved by Trustee Fera  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at February 28, 2014, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Staff was asked to provide additional information with any correspondence items, where such information would add clarity and assist in discussion of the item.

**1.1** Bluewater District School Board – January 28, 2014

**1.2** United Way South Niagara – March 3, 2014

Director Crocco answered questions of Trustees.

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

Director Crocco reminded Trustees of the Special Board Meeting for Public input at Denis Morris Catholic High School at 7:00 p.m. for the Pupil Accommodation Review Committee for St. Christopher and St. Theresa Catholic Elementary Schools. He noted that to date no submissions from the public had been received as at the deadline of 4:00 p.m. on March 18, 2014 for consideration.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – March 4, 2014**

Director Crocco highlighted the Spotlight on Niagara Catholic – March 4, 2014 issue for Trustees' information.

#### **4.2 Calendar of Events – April 2014**

Director Crocco presented the Calendar of Events - April 2014 for Trustees' information.

He reminded the Trustees of the Volunteer Appreciation Breakfast on Monday, April 7, 2014 and asked Trustees to confirm their attendance with Kristine Murphy by March 24, 2014.

Director Crocco also reminded the Trustees of the Bishops Gala that will be held on April 12, 2014 at Club Roma.

#### **5. Open Question Period**

None Submitted

### **E. NOTICES OF MOTION**

### **F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:25 p.m. and reconvened at 10:53 p.m.

### **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 18, 2014.

**CARRIED**

#### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of February 25, 2014, as presented.

**CARRIED (Item F1)**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of March 4, 2014, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of February 25, 2014, as presented.

**CARRIED (Item F4)**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of March 4, 2014, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Charbonneau

Seconded by O'Leary

**THAT** the March 18, 2014 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:56 p.m.

---

---

Minutes of the Meeting of the Niagara Catholic District School Board held on **March 18, 2014**.

Approved on **April 22, 2014**.

---

Kathy Burtnik  
Chair of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer