



# MINUTES OF THE SPECIAL BOARD MEETING

**TUESDAY, MARCH 25, 2014  
7:00 P.M.**

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on March 25, 2014 at 7:00 p.m. at Denis Morris Catholic High School 40 Glen Morris Drive, St. Catharines.

The meeting was called to order at 7:06 p.m. by Chair Burtnik

## A. ROUTINE MATTERS

### 1. Opening Prayer

Opening Prayers were led by Trustee Fera.

### 2. Roll Call

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board excuse Trustee O’Leary, Trustee Nieuwesteeg and Student Trustee McMahon from attending the Special Board Meeting of March 25, 2014.

**CARRIED**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary				✓
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Dallas McMahon				✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of March 25, 2014, as presented.

**CARRIED**

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Overview of Special Board Meeting Procedures**

Chair Burtnik presented the procedures for the Special Board Meeting. She also outlined the guidelines for submitting presentations to the Pupil Accommodation Review Committee and noted that no submissions had been received by the deadline of 4:00 p.m. on March 18, 2014.

## **B. COMMITTEE AND STAFF REPORTS**

1. **Pupil Accommodation Review Highlights and Recommendation**

John Crocco, Director of Education, presented the Pupil Accommodation Review highlights and Recommendation Report that was presented at the Committee of the Whole Meeting on March 4, 2014 regarding the Accommodation Review Report for St. Christopher and St. Theresa Catholic Elementary Schools.

Director Crocco noted that in keeping with the open and transparent process, all information regarding the Accommodation Review Committee Reports have been posted on the Niagara Catholic website. He stated that the Accommodation Review Committee complied with Ministry of Education Guidelines for Pupil Accommodation Review and Niagara Catholic Board Policy 701.2 – Pupil/Accommodation Review.

Director Crocco advised that the recommendations contained in the *Senior Staff Follow-Up Report and Recommendations* on St. Catharines Pupil Accommodation Review for St. Christopher and St. Theresa Catholic Elementary Schools would be presented to the April 8, 2014 Committee of the Whole Meeting and then to the May 27, 2014 Board Meeting for consideration for approval.

### **PUPIL ACCOMMODATION REVIEW (PAR) PUBLIC PRESENTATIONS**

None Received by the deadline of 4:00 p.m. on March 18, 2014

## **C. TRUSTEE ITEMS & OTHER BUSINESS**

### **1. Correspondence**

None Received by the deadline of 4:00 p.m. on March 18, 2014

## **D. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 7:20 p.m. and reconvened at 7:48 p.m.

## **E. REPORT ON IN CAMERA SESSION**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 25, 2014.

**CARRIED**

## **SECTION E: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board receive the information as outlined in Item E1.1 of the In Camera Agenda.

**CARRIED (Item E1.1)**

Chair Burtnik and Director Crocco answered questions of Trustees.

## **F. FUTURE MEETINGS & EVENTS**

## **G. MOMENT OF SILENT REFLECTION FOR LIFE**

## **H. ADJOURNMENT**

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

**THAT** the March 25, 2014 Special Board Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 7:49 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **March 25, 2014**.

Approved on the **April 22, 2014**.

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer