



MINUTES OF THE BOARD MEETING

TUESDAY, JUNE 17, 2014

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 17, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer were led by Trustee O'Leary

2. Roll Call

Chair Burtnik noted that Trustee Charbonneau was present electronically at the Board Meeting of June 17, 2014.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Trustee MacNeil requested to amend the Agenda and to add a letter he had written to OECTA opposing their involvement to attend the Pride Parade.

Student Trustee Atallah requested a recorded vote to be taken, recognizing that the student trustees vote is non-binding.

THAT the Niagara Catholic District School Board approve the request by Trustee MacNeil to add the letter he had written to OECTA to the Agenda of the Board Meeting of June 17, 2014.

DEFEATED

Name	YEA	NAY
Rhianon Burkholder		✓
Chair Burtnik		✓
Moe Charbonneau		✓
Frank Fera	✓	
Fr. Paul MacNeil	✓	
Ed Nieuwesteeg		✓
Ted O'Leary		✓
Dino Sicoli	✓	

Student Trustees (Non-Binding)

Vincent Atallah	✓
Dallas McMahan	✓

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 17, 2014, as presented.

CARRIED

4. Declaration of Conflict of Interest

Trustee O'Leary disclosed a direct pecuniary interest with Item C1.3 Report on the 2014-2015 Annual Budget of the Public Agenda. Trustee O'Leary did not take part in the consideration of, or vote on any question with relation to this item.

Trustee Fera disclosed a direct pecuniary interest with Item C1.3 Report on the 2014-2015 Annual Budget of the Public Agenda. Trustee Fera did not take part in the consideration of, or vote on any question with relation to this item.

5. **Approval of Minutes of the Board Meeting of May 27, 2014**

Moved by Trustee MacNeil

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 27, 2014, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. **Kids Helping Kids 2013-2014**

Yolanda Baldasaro, Superintendent of Education gave a brief presentation on Niagara Catholic's participation in Kids Helping Kids 2013-2014.

Superintendent Baldasaro introduced Jim Marino from the Niagara Children's Centre, Mr. Marino thanked students, staff and the parent community for their contributions collected throughout Niagara Catholic. He introduced a special guest Drew Jakobsons who was diagnosed with downs syndrome at an early age and had received early intervention from the Children's Centre and has made great progress and is attending Mary Ward Catholic Elementary School.

Chair Burtnik thanked Mr. Marino for his dedication with the Centre and said Niagara Catholic will continue supporting the Niagara Children's Centre.

Chair Burtnik, Vice Chair Burkholder and Director Crocco presented a cheque for \$39,025.56 to Jim Marino for the Niagara Children's Centre.

2. **Canadian Parents for French (Ontario) – Recognition**

Mark Lefebvre, Superintendent of Education presented the Report on Canadian Parents for French Immersion Program. He introduced Jayne Evans, FSL & International Languages /ESL/Arts Consultant.

Jayne Evans introduced Betty Gormley, Executive Director, and Canadian Parents for French (CPF) who presented a brief report on the Canadian Parents for French Immersion Program. Ms. Gormley congratulated Niagara Catholic on implementing the French Immersion program which began in September 2013.

Ms. Gormley presented Ms. Evan's, Chair Burtnik, Director Crocco and Superintendent Lefebvre with a plaque to recognize the implementation of the French Immersion Program at Niagara Catholic.

Chair Burtnik thanked Ms. Gormley for her continued support.

3.

Ontario Federation of Schools Athletic Association (OFSAA) – Medalists

Superintendent Lefebvre presented the report on the Ontario Federation of Schools Athletic Association. He introduced Mike Sheahan, Program Department Consultant.

Mr. Sheahan introduced Jim Whittard, Principal from Saint Michael Catholic High School.

Mr. Whittard and Ryan Dudley Coach introduced the students who competed and won Gold and Bronze in Track and Field.

Mr. Dudley introduced Amber Benoit and Cristina Formica Coaches from Saint Michael Catholic High School. Ms. Benoit and Ms. Formica introduced the Girls Senior Soccer Silver Medalists.

Mr. Sheahan introduced Glenn Gifford, Principal Lakeshore Catholic High School. He introduced Coach Jim Jones who introduced the Students who won Bronze for Track & Field.

Mr. Sheahan introduced Jeff Smith, Principal from Saint Paul Catholic High School. Mr. Smith Introduced Coaches Pat Mete and Kelly Majka who introduced the students who won Gold in the Ontario Special Olympics Bocce Champion.

Mr. Sheahan introduced Danny DeLorenzo, Principal Denis Morris Catholic High School. Mr. Gifford introduced Coach who introduced the students that won Silver at the Track & Field Senior Boys Triple Jump.

Mr. Sheahan introduced Brad Johnstone, Vice-Principal Blessed Trinity Catholic Secondary School. Mr. Johnstone introduced their Coach Kathleen Romatowski who introduced the students who won Gold at the CSSRA Rowing Championships Senior Women 59kg 4+.

Mr. Sheahan introduced Denice Robertson, Principal Holy Cross Catholic Secondary School. Mrs. Robertson introduced Coach Aaron Thompson who introduced students who won Gold in the CSSRA Rowing Championships.

Chair Burtnik, Director Crocco, Trustee Nieuwesteeg and Trustee Fera presented all the students with Speciality Minted Niagara Catholic Excellence in Athletics Pins.

Chair Burtnik congratulated all the students on their achievements.

4. Student Trustees – Student Senate Co-Chairs 2013-2014

Vincent Atallah and Dallas McMahon Student Trustees presented their farewell speeches on completing their roles as Student Trustees with Niagara Catholic.

Mr. Atallah and Mr. McMahon thanked Chair Burtnik, Vice-Chair Burkholder, Director Crocco Senior Administrators and Trustees for their mentoring and guidance during their term.

Chair Burtnik expressed the importance of the Student Trustees to the Board and wished them all the best in their future endeavors.

C. COMMITTEE AND STAFF REPORTS

1. Unapproved Minutes of the Committee of the Whole Meeting of June 10, 2014 and Consideration of Recommendations

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 10, 2014, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of June 10, 2014.

1.1 Approval of Policies

1.1.1 Criminal Background Check-Safe Schools Policy (302.6.7)

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the revised Criminal Background Check-Safe Schools Policy (302.6.7), as presented.

CARRIED

1.1.2 Sexual Misconduct Policy (201.13)

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the revised Sexual Misconduct Policy (201.13), as presented.

CARRIED

1.1.3 Use of Corporate Logo (New)

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Use of Corporate Logo (New) Policy, as presented.

CARRIED

1.2 Award of Construction Contract for Lakeshore Catholic High School Addition/Renovations

Moved by Trustee Sicoli

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Award of Construction Contract for Lakeshore Catholic High School Addition/Renovations to Manorcove Group Inc. with a total project cost of \$5,501,722.

CARRIED

1.3

Report on the 2014-2015 Annual Budget

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Report on the 2014-2015 Annual Budget, as presented.

CARRIED

1.4 Larkin Estate Admission Awards 2014-2015

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the payment of \$1,250.00 for Larkin Estate Admission Awards per eligible student, as presented.

CARRIED

2. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 7, 2014

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 7, 2014, as presented for information.

CARRIED

3. Annual Budget 2014-2015

Director Crocco presented the Annual Budget 2014-2015 Booklet for information. He congratulated Superintendent Vetrone and all staff who contributed to the balanced Annual Budget.

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Annual Budget 2014-2015, as presented.

CARRIED

4. Ontario Early Years Centre Audited financial Statements – March 31, 2014

Superintendent Vetrone presented the Report on the Ontario Early Years Centre Audited Financial Statements – March 31, 2014.

Moved by Trustee Sicoli

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Audited Financial Statements and Ministry schedules for the Ontario Early Years Centre as at March 31, 2014 as presented.

CARRIED

5.

Executive Council Power

Director Crocco presented the report on Executive Council Power.

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2014.

CARRIED

6. The Provisions of Special Education Programs and Services – Special Education Plan

Superintendent Baldasaro presented the Report on The Provisions of Special Education Programs and Services – Special Education Plan report for information.

7. Extended Overnight Field Trip, Excursion and Exchange Committee

Superintendent Lefebvre presented The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2013-2014 report for information.

8. EcoSchools Certification 2014-2015

Scott Whitwell, Controller of Facilities Services presented The Niagara Catholic EcoSchools Certification 2013 - 2014 report for information.

Controller Whitwell answered questions of Trustees.

9. Financial Reports

9.1 Monthly Banking Transactions of May 2014

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of May 2014, as presented for information.

CARRIED

9.2 Statement of Revenue & Expenditures May 31, 2014

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at May 31, 2014, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 CUPE-SCFP- June 2, 2014

Director Crocco advised the Board that CUPE had submitted its Bargain pursuant to the Labour Relations October, 1995, S.59.

2. Report on Trustee Conferences Attended

Vice-Chair Burkholder reported on the April OCSTA AGM and Conference in Niagara Falls and the CCSTA AGM/Conference in June held in Kingston.

Chair Burtnik expressed her gratitude to all Niagara Catholic staff and students who assisted at the Conferences.

Chair Burtnik spoke about the excellent job Carmela D'Andrea, Principal at Michael J. Brennan Catholic Elementary School did on the closing celebration held at the school on June 11, 2014, and reflected on the 38 years of Catholic education provided to the community.

3. General Discussion to Plan for Future Action

Director Crocco informed the Trustees that the Library Information Centre at St. James was not named and asked the Trustees to endorse the request by Glenda Hillier, Principal at St. James Elementary School to name their Library '*Michael J. Brennan Library Information Centre.*'

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board endorse the request by Glenda Hillier, Principal at St. James Catholic Elementary School Library to be named '*Michael J. Brennan Library Information Centre.*'

CARRIED

4. Trustee Information

4.1 Spotlight on Niagara Catholic – June 10, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – June 10, 2014 issue for Trustees information.

4.2 Calendar of Events – July & August 2014

Director Crocco presented the Calendar of Events – July & August 2014 for Trustees information

Director Crocco provided the Trustees with a copy of Niagara Catholic's Showcase first addition magazine. Mr. Crocco congratulated Jennifer Brailey, Manager of Corporate Services & Communications and her team on this initiative.

He informed the Board that 24,000 Showcase Magazines will be distributed to Niagara Catholic students, Niagara Catholic staff and will also be distributed to select locations throughout Niagara.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:54 p.m. and reconvened at 10:10 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 17, 2014.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 27, 2014, as presented.

CARRIED (Item F1)

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 10, 2014, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 27, 2014, as presented.

CARRIED (Item F4)

Moved by Trustee MacNeil

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 10, 2014, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Vice-Chair Burkholder

Seconded by Trustee Charbonneau

THAT the June 17, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:11 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **June 17, 2014**.

Approved on **September 23, 2014**.

Kathy Burtnik
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer