



MINUTES OF THE BOARD MEETING

TUESDAY, APRIL 22, 2014

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, April 22, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:04 p.m. by Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee O'Leary

2. Roll Call

Chair Burtnik noted that Trustee Sicoli was excused from attending the Board Meeting of April 22, 2014.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of April 22, 2014, as presented.

CARRIED

4. Declaration of Conflict of Interest

Vice-Chair Burkholder disclosed an indirect pecuniary interest with Item C2.1.1 Architect Selection Policy (701.1) of the Public Agenda, as she has a family member who is associated with the Quartek Group. Vice-Chair Burkholder did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Chair Burtnik disclosed a direct pecuniary interest with Item C9.1 Monthly Banking Transactions for the month of March 2014 of the Public Agenda, as cheques were paid to her family business. Chair Burtnik did not chair the meeting for this item and did not take part in the consideration of, or vote on any question with relation to this item.

5.1 Approval of Minutes of the Board Meetings of March 18, 2014.

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 18, 2014, as presented.

CARRIED

5.2 Approval of Minutes of the Special Board Meeting of March 25, 2014

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of March 25, 2014, as presented.

CARRIED

5.3 Approval of the Special Electronic Board Meeting of March 31, 2014

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Special Electronic Board Meeting of March 31, 2014, as presented.

CARRIED

5.4 Approval of the Special Board Meeting of April 8, 2014

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of April 8, 2014, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil Report

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Lakeshore Catholic High School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Glenn Gifford, Principal of Lakeshore Catholic High School.

Principal Gifford, with the assistance of students and staff, showcased Lakeshore Catholic High School as part of the School Excellence Program.

Chair Burtnik thanked Principal Gifford, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of April 8, 2014 and Consideration of Recommendation

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of April 8, 2014, as presented.

CARRIED

The following recommendation was presented for the Board's consideration from the Committee of the Whole Meeting of April 8, 2014.

2.1 Approval of Policy

2.1.1 Architect Selection Policy (701.1)

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Architect Selection Policy (701.1), as presented.

CARRIED

3. **Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of March 3, 2014**

Moved by Trustee Charbonneau
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of March 3, 2014, as presented for information.

CARRIED

4. **Approved Minutes of Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 9, 2014**

Moved by Trustee Fera
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 9, 2014, as presented for information.

CARRIED

5. **School Year Calendar 2014-2015**

Moved by Trustee MacNeil
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars 2014-2015 school year, as presented.

CARRIED

6. **Michael J. Brennan Catholic Elementary School Transitional Plan**

Moved by Trustee Charbonneau
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive and endorse the Michael J Brennan Catholic Elementary School Transitional Plan, as presented

CARRIED

7. **St. Thomas More Catholic Elementary School Transitional Plan**

Moved by Trustee Fera
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive and endorse the St. Thomas More Catholic Elementary School Transitional Plan, as presented

CARRIED

8. **Catholic Education Week 2014**

Moved by Trustee Fera
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the Catholic Education Week 2014 report, as presented for information.

CARRIED

9. **Financial Reports**

9.1 **Monthly Banking Transactions**

Chair Burtnik did not chair the meeting for this item and did not take part in the consideration of, or vote on any question with relation to this item.

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the Month of March 2014, as presented for information.

CARRIED

9.2 **Statement of Revenue & Expenditures**

Moved by Trustee Charbonneau
Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at March 31, 2014, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. **Correspondence**

Nil Report

2. **Report on Trustee Conferences Attended**

Nil Report

3. **General Discussion to Plan for Future Action**

Director Crocco presented future plans and reports that are being prepared in the coming months.

4. **Trustee Information**

4.1 **Spotlight on Niagara Catholic – April 9, 2014**

Director Crocco highlighted the Spotlight on Niagara Catholic – April 9, 2014 issue for Trustees’ information.

4.2 **Calendar of Events – May 2014**

Director Crocco presented the Calendar of Events - May 2014 for Trustees’ information.

4.3 **OCSTA 2014 AGM & Conference-Resolutions**

Director Crocco presented the OCSTA 2014 AGM Conference Resolutions for Trustees’ information.

4.4 OCSTA AGM & Conference April 24-26 Program

Director Crocco presented the OCSTA AGM & Conference April 24-26 Program for Trustees' information.

4.5 Catch the Spirit – May 5, 2014

Director Crocco reminded the Trustees about Catch the Spirit Celebration on May 5, 2014. He asked the Trustees' to confirm their attendance with Kristine Murphy.

4.6 Distinguished Alumni 2014 – May 9, 2014

Director Crocco reminded the Trustees about the Distinguished Alumni 2014 Presentation Luncheon that will be held on May 9, 2014. He asked the Trustees to confirm their attendance with Kristine Murphy.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:58 p.m. and reconvened at 9:32 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of April 22, 2014.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of March 18, 2014, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 8, 2014, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 18, 2014, as presented.

CARRIED (Item F4.1)

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 25, 2014, as presented.

CARRIED (Item F4.2)

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of April 8, 2014, as presented.

CARRIED (Item F4.3)

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of April 8, 2014, as presented.

CARRIED (Item F5)

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F61 of the In Camera Agenda.

CARRIED (Item F6.1)

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F7 of the In Camera Agenda.

CARRIED (Item F7)

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8 of the In Camera Agenda.

CARRIED (Item F8)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the April 22, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:35 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **April 22, 2014**.

Approved on **May 27, 2014**.

Kathy Burtnik
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer